

INSTRUMENTATION LIMITED: PALAKKAD
(P&A DIVISION)

No. ILP/P&A/71/2021

21.09.2021

Sub: Misuse of Electricity in respective departments

It has been observed that after office hours some department personnels are not switching off lights, Fan, AC, Computers etc., in their department, which is being viewed as a gross negligence in the part of the concerned department.

Recently a short circuit has happened in our Guest house. All employees are therefore advised to ensure that they are switching off lights, Fan, AC, Computers etc in their department before leaving the office.

Notwithstanding the above, it is appealed to all employees that if they find any lights/Fan/AC are not switched off and are 'ON' in any department, when they are passing through, then they themselves may switch off such Fan/AC/lights.

All are requested to kindly co-operate and help in conservation of electricity.

This issues with the approval of AGM (PU).


PN UNNIKRISHNAN
SR. PERSONNEL OFFICER (P&A)

- Notice Boards

- All HoDs

- IT Center (for uploading)