



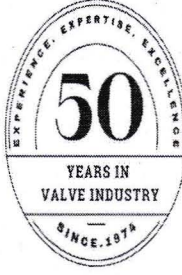
# इन्स्ट्रुमेंटेशन लिमिटेड INSTRUMENTATION LIMITED

(भारी उद्योग मंत्रालय के अधीन भारत सरकार उपक्रम)

कंजिकोड पश्चिम - ६७८, ६२३, पालक्काड, केरल, भारत

TEL: (0491)2566127-130, 2567127, 2567596, 2566132

GST : 32AAACL4212G1Z6, CIN: U29299RJ1964GOI001174



(A Govt. of India Enterprise Under Ministry of Heavy Industries)

Kanjikode West - 678 623, Palakkad, Kerala, India

E-mail : commercial@ilpvt.com, contact@ilpvt.com

GeM Seller ID : E5FF200001308318, Web : www.ilpvt.com

## PURCHASE DEPARTMENT NOTICE INVITING TENDERS (NIT)

Tender No. ILP/FP/100/E039/49/T0811

DT: 12/02/2025

Tenders are invited in two part bid system from the bidders as per the pre-qualification requirement (eligibility criteria) mentioned in the tender documents for the supply of Valmet make Smart Positioners as per the List of items mentioned at Annexure-1

SL. No	Item	Details	Remarks
1	Date of Publishing	12/02/2025	
2	Date of start of sale / download of tender documents	12/02/2025, 03:00 pm	
3	Last date of sale / download of tender documents	12/02/2025, 02:00 pm	
4	Due date and time of Tender Submission	24/02/2025, 02:00 pm	
5	Date & time of Un priced bid opening	24/02/2025, 2:30 pm	
6	Bid Validity	90 days	
8	Type of Bid	Two part bid	
9	Date of supply	Within two months from the date of order	
10	EMD	Not applicable	
11	Tender cost	Not applicable	

  
Dy. Manager (Purchase)



# Instrumentation Limited

Tender No. ILP/FP/100/E039/49/T0811

DT: 12/02/2025

## TERMS AND CONDITIONS OF THE TENDER

### DEFINITION OF TERMS:

- The expression “Goods” where used in these conditions shall unless there be something either in the subject or context represent to supply of Valmet make Smart Positioners to Instrumentation Limited, Palakkad (ILP).
- The “Corporation/Company” means Instrumentation Limited, Palakkad (ILP) a Govt. of India Enterprise, Kanjikode West, Palakkad, Kerala - 678 623.
- ILP – means Instrumentation Limited, Palakkad, to where the materials are to be delivered.
- The “Agency/Contractor” means the Agency to whom this work is awarded on successful bidding.

### Eligibility Criterion :

- The bidder should be a manufacturer of the items (OEM) or their Authorised Dealers. Dealers should submit valid Dealership certificate from manufacturer.
- The bidder should meet statutory requirement of Central/ State Govt. Like, PAN, GST Registration etc. as may be applicable. Self attested photocopy of the relevant documents to be submitted by the bidder in fulfillment of this criterion.

### Technical information

- Necessary material test certificates for TC are to be submitted along with the supplies
- The vendor code, item code etc should be inscribed or tagged to the items.

## CRITICAL DATE SHEET

### Bid Submission:

Published Date	12/02/2025 (03.00 PM)
Bid Document Download / Sale Start Date	12/02/2025 (03.00 PM)
Clarification Start Date	NA
Clarification End Date	NA
Pre bid meeting	NA
Bid Submission Start Date	12/02/2025 (03.00 PM)
Bid Submission End Date	24/02/2025 (02.00 PM)
Bid Opening Date	24/02/2025 (02.30 PM)



# Instrumentation Limited

Tender No. ILP/FP/100/E039/49/T0811

DT:12/02/2025

## GENERAL TERMS AND CONDITIONS

1. Quotation should be submitted through E-procurement tender online only in 2 Parts as per the instructions for online bid submission

1<sup>st</sup> cover - Technical should contain –

- Cover letter in bidders letter head.
- Confirmations to commercial terms & conditions of our tender with unpriced bid.

2<sup>nd</sup> cover – Financial –

- Cover letter in bidders letter head.
- BOQ with prices.

## 2. SPECIFIED GOODS

The goods supplied should be strictly according to the specifications as given in the schedule of material failing which they are liable to be returned at your risk and cost.

## 3. DESPATCH INSTRUCTIONS

The materials should be securely packed and despatched to Instrumentation Limited, Palakkad (Kerala). Delivery Chelan/Packing slips in duplicate should be sent immediately after despatch. Each package should bear Purchase Order No. & date. One copy of Challan shall be sent to Dy.Manager (Purchase)

## 4. BILL

To enable clearance of the consignments locally and for prompt payment, please ensure that the original copy of bill, duly pre-receipted is sent to our Finance & Accounts Department and duplicate and triplicate copies are sent to Purchase Department.

## 5. FREIGHT & INSURANCE

F.O.R Destination i.e., M/s. Instrumentation Ltd. Palakkad. Freight and Insurance will be on your account.

## 6. REJECTION OF MATERIAL

If, on inspection, the Company finds that the stores or part of stores supplied are not of the contract quality or of defective condition or otherwise are not in satisfactory condition owing to any reason of which the Company shall be the sole judge, the Company will be entitled to reject the material, cancel the purchase order and purchase its requirement from other sources at the risk and cost of the supplier and recover the loss if any from the supplier. Rejected goods will be despatched periodically back to the supplier at freight to pay basis. The L.R. with packing note will be sent to the supplier immediately after despatch. It is the sole responsibility of the supplier to collect the material from the transporter. ILP will not entertain any claim either from the supplier or from the transporter for goods not collected in a reasonable period.



# Instrumentation Limited

## 7. REPLACEMENT OF THE REJECTED MATERIALS

If you fail to replace any stores rejected by us or fail to execute orders or any part thereof as stipulated, either by non-delivery, part delivery or defective supplies, within such time as stipulated, we shall be entitled to purchase without notice to you such stores from any source and if such price exceeds the rate sent out in the schedule of acceptance of tender you shall be responsible to pay the difference between the rest of which such stores have been purchased and also the incidental charges so incurred.

8. ILP extends all the benefits to MSME vendors as per MSME Act and for Startup organizations. The vendor to mention their MSME status and enclosed the registrations / documentary evidences.

## 9. FULL SUPPLY

As far as possible, full supply against the purchase order schedules may be arranged one time as per our delivery schedules, if however, it becomes necessary to send supplies in lots purchase order number and dates should variably be quoted on all communications.

CONSIGNEE - INSTRUMENTATION LIMITED, KANJIKODE WEST  
PALAKKAD-678 623, KERALA.

BANKERS - THE STATE BANK OF INDIA, PALAKKAD BRANCH,  
KANJIKODE WEST, PALAKKAD-678 623

NOTE - ALL DISPUTES ARE SUBJECT TO PALAKKAD JURISDICTION  
ONLY

TRANSPORT - SHALL ARRANGED BY YOU.

## 10. PRICE BID

Schedule of price bid in the form of BOQ\_XXXX .xls

## 11. PAYMENT:

Payment shall be made only after receipt and acceptance of the materials as per purchase order at our site within 30 days.

## 12. PENALTY:

Please note that if the materials are not delivered /dispatched within time specified above, the PO may be cancelled and the materials will be purchased at your risk.

## 13. QUALITY:

Quality of the materials shall be clearly specified in the tender with relevant ISI& ISO/Standards and the supply shall be as per offer / detailed specification. The supplier should furnish the test certificate of the material free of cost. Supplies not in confirmation to accepted/approved quality shall be liable to be rejected. The supplier shall arrange to collect the rejected materials and replace the same with approved quality materials at his risk and cost within the period of being informed in writing.



# Instrumentation Limited

## 14. REJECTION OF DEFECTIVE MATERIAL:

If the materials or any portion thereof, is found defective, or fails to fulfill the requirements of the contract, the purchaser shall give the supplier notice setting forth such defects or failure, and the supplier shall forthwith make good the defective material, or alter the same to make it comply with the requirement of the contract. Such replacement shall be carried out by the supplier within a reasonable time. Should he fail to do so with the requirement of the contract / fail to do so within reasonable time the purchaser may reject and replace, at the cost of the supplier, the whole or any portion of the material, as the case may be which is defective or fails to fulfill the requirement of the contract. If the materials supplied are found to be substandard and get rejected, the name of such supplier will be circulated to all the power station.

## 15. LIQUIDATED DAMAGES:

Liquidity Damage at the rate of 0.5% of the value of order will be levied for delay in supply of the materials for every week subject to a maximum of 5% value of the order.

## 16. GRANT OF EXTENSION OF TIME:

In the event the contractor is hindered in the execution of supply for reasons beyond his control which could result in non-completion of supply within the completion period, the corporation may, at the request of the contractor in writing extend the completion period and the contract period by such period as it consider reasonable under the circumstances, provided that such request shall be made within 07 days of occurrence of the cause necessitating the extension and/or the expiry of the completion period .In this regard, the decision of AGM (Procurement) IL Palakkad, is final and binding on the contractor/agency.

## 17. INSTITUTION OF SUITS:

Any suit or any proceedings arising in any respect under this contract shall be subject to Jurisdiction in law courts at Kerala State only. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings even though part of the cause of action might arise within the jurisdiction of any such courts. Arbitration in this contract is not acceptable. Any of the terms and conditions mentioned here under general terms and conditions specifically not commented or not mentioned in your offer shall be construed as accepted and considered for incorporating while processing the offers for ordering.

## 18. DISPUTES:

Arbitration clauses will not be applicable for the Settlement of disputes arising out of this contract.



# Instrumentation Limited

## 19. REPEAT ORDER:

Please confirm acceptance of repeat order within 01 year of original order date for the same/lesser quantity on same rate, terms & conditions.

20. ILP reserves its right to go for reverse auction bidding with all bidders and for this separate notification will be sent to the bidders who participate in the tender and bid found valid. All the venders are advised to quote competitive rates because in the Tender, if reverse auction (R.A) clause is mentioned, then if more than 4 techno commercial qualified bids are received, H1 bidder (whose quote is highest) should not be allowed to participate in reverse auction. Other details of reverse auction are given in website [www.ilpgt.com](http://www.ilpgt.com)

21. Bidders are advised to visit this website regularly to keep themselves updated as any change/ modification in the tender will be intimated through this website only.

Bids shall be submitted online only at <https://etenders.gov.in/eprocure/app>.

Tenderer/Contractor are advised to follow the instructions "Instructions To Bidder for Online Bid Submission" provided in the Annexure "II" for online submission of bids - .

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Bids will be opened as per date/time in the tender Critical Date Sheet.

1. Address for Communication : Dy. Manager (Purchase)  
Instrumentation Ltd.,  
Kanjikode West,  
Palakkad - 678 623, Kerala  
Ph-0491-2569577
2. E-mail: [pur@ilpgt.com](mailto:pur@ilpgt.com), [kmurthy@ilpgt.com](mailto:kmurthy@ilpgt.com)
3. Prices should be mentioned in Price Bid format (BOQ\_XXXX.xls) provided on the portal.
4. The tender is being issued with no financial commitment and purchaser reserves the right to change or vary any part thereof at any stage. Purchaser also reserves the right to withdraw the tender should it be so necessary at any stage.
5. Please mention GST number in your quotation. All provisions of the General Terms and conditions will be applicable, except those mentioned specifically in the tender.
6. ILP reserves its right to go for reverse auction bidding with all bidders and for this separate notification will be sent to the bidders who participate in the tender and bid found valid.

  
Dy. Manager (Purchase)



# Instrumentation Limited

Tender No. ILP/FP/100/E039/49/T0811

DT: 12/02/2025

Annexure-2

## Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app>

## REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.



# Instrumentation Limited

- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.





# Instrumentation Limited

- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.



# Instrumentation Limited

Tender No. ILP/FP/100/E039/49/T0811

DT: 12/02/2025

Annexure -1

## List of Items

SI No	Item No	Description	Quantity (Nos)
1	PRND9103HX	Smart Positioner Make: Valmet Model: ND9103HX	20
2	PRND9106HX	Smart Positioner Make: Valmet Model: ND9106HX	10

  
12/2/25  
Dy. Manager (Purchase)