



# इन्स्ट्रुमेन्टेशन लिमिटेड INSTRUMENTATION LIMITED

(भारी उद्योग मंत्रालय के अधीन भारत सरकार उपक्रम)  
कंजिकोड पश्चिम - ६७८, ६२३, पालक्काड, केरल, भारत  
TEL: (0491)2566127-130, 2567127, 2567596, 2566132  
GST: 32AAACL4212G1Z6, CIN: U29299RJ1964GOI001174



(A Govt. of India Enterprise Under Ministry of Heavy Industries)  
Kanjikode West - 678 623, Palakkad, Kerala, India  
E-mail : commercial@ilpgt.com, contact@ilpgt.com  
GeM Seller ID : E5FF200001308318, Web : www.ilpgt.com

## PURCHASE DEPARTMENT NOTICE INVITING TENDERS (NIT)

Tender No: ILP/IP/2/050 054/49/T0793

DT: 06/02/2025

Tenders are invited in Two Part Bid system (Techno Commercial & Price Bid) for the Installation and Commissioning of SOLIDWORKS PRODUCT DATA MANAGEMENT (PDM) SOFTWARE as per details mentioned at Annexure-I .

Sl. No	Item	Details	Remarks
1	Date of Publishing	07/02/2025	
2	Date of start of sale /download of tender documents	07/02/2025, 11:00 am	
3	Last date of sale / download of tender documents	17/02/2025, 15:00 pm	
4	Due date and time of Tender Submission	17/02/2025, 15:00 pm	
5	Date & time of Un priced bid opening	18/02/2025, 15:00 pm	
6	Bid Validity	90 days	
8	Type of Bid	Two part bid	
9	EMD	Rs.40,500/-	
10	Tender cost	Not Applicable	
11	PBG / SD	10% of PO value	

Contact details:

<b>Address for Communication</b> Dy. Manager (Purchase) Instrumentation limited Palakkad 678 623 Phone : 0491 -2569577, 2567596 Email: purchase1@ilpgt.com
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6/2/25

Dy. Manager (Purchase)



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## TERMS AND CONDITIONS OF THE TENDER

### DEFINITION OF TERMS:

- The expression “Service/Goods” where used in these conditions shall unless there be something either in the subject or context represent to Installation and Commissioning of SOLIDWORKS PRODUCT DATA MANAGEMENT (PDM) for Instrumentation Limited, Palakkad (ILP).
- The “Corporation/Company” means Instrumentation Limited, Palakkad (ILP) a Govt. of India Enterprise, Kanjikode West, Palakkad, Kerala - 678 623.
- ILP – means Instrumentation Limited, Palakkad, to where the materials are to be delivered.
- The “Bidder” means the Party to whom this Purchase Order is on successful bidding.

### Eligibility Criterion:

- The bidder should be an authorised Solid works(SW) OEM distributor / reseller.
- Bidder should have proven track record and minimum 7 years of experience in handling PDM Software (Customer’s Feedback / details to be provided for proof of experience). Must have experience in successful implementation of SW PDM in valve industry with dedicated team for time bound installation and training support.
- Taxes and duties as applicable will be deducted from the bills before payment.
- Company reserves the right to cancel the Purchase Order within 15 days of notice if the arrangements are unsatisfactory during the above.
- The terms of this are subject to all force majeure conditions.
- The bidder should meet statutory requirement of Central/ State Govt. Like, PAN, GST Registration etc. as may be applicable. Self attested photocopy of the relevant documents to be submitted by the bidder in fulfillment of this criterion.



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## Annexure-I

### BILL OF QUANTITY

SI No	Item No	Description	Qty (Nos)
1	502111018552	<ul style="list-style-type: none"><li>❖ SOLIDWORKS PDM PROFESSIONAL (LATEST) SOFTWARE</li><li>❖ PDM SOFTWARE ALONG WITH 2 YEAR AMC REQUIRED.</li><li>❖ PERPETUAL NETWORK FLOATING LICENSE OF FIVE USER PACK.</li><li>❖ INSTALLATION &amp; IMPLEMENTATION OF SOLIDWORKS PDM SOFTWARE AT ILP</li></ul>	1

#### Scope of Work :

The scope of work involves, PDM software installation, implementation in CAD network, customization of PDM to meet ILP requirements and providing training. AMC is also required for two years.

- Activities related to receiving, processing and release of Internal Information Request (IIR) to Commercial Dept.
- Workflow Process starts from by Receiving IIR. Initially Commercial Department Quotation (CDQ) number and Order Number (OR) will be the Key and Unique Numbering for all the further references. Post Order all the references will follow the OR number. Ex: GA Drawing, Excel Calculations etc.
- Templates to be created for GA Drawings and unique Serial numbers to defined. Mandatory fields to be fixed for each component.
- Customer Complaints to be registered and tracked and all the Complaints to be connected to the OR, Serial NO, Model and Size etc.
- Activities related to receiving, processing and release of Drawing Request (DR) to PPC Department
- Drawing request will be generated from the Planning (PPC) department and Design dept. will create the BOM as per the Customer specification. Templates to be required for Material Code (ILPS 0017) and Material Selection (ILPS 0016) . Creation of customized BOM.
- Standard forms like drawing release note and Holdup slip which needs to be created as Template and to be shared through PDM.



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- **Drawing / Document revision control and generating of intimation to user Departments.**
- **Folder structure to be created as per the existing rack System in Archives which is currently being followed and other folders for the Office files and the standard templates. For all the projects or Products, PDF needs to be created as reference and is to be stored in the respective folder for the internal communication.**
- **Documents /records of Engineering Department: Engg. archives, indent requests, Jigs & Fixtures request , manufacturing technology request , request for Pattern layout Approval for the casting components are to be maintained.**
- **Workflow for New Product Development to be arrived based on the existing Format and the Folder structure to be maintained.**
- **Design activities to be communicated across the organization based on the rights both internal and external.**
- **Only the Admin or the key person should have the rights to request for the Production Tools. Necessary searching tools, retrieval of data / references attachable against OR number / CDQ should be created.**
- **New part number and the Naming to be defined for the New Part creation.**
- **The drawing creator, Checker and the approvers needs to be reflected in the drawing activities of both design & Engineering Department**

## Special instructions to bidder

- **Prior to quoting, Bidder shall visit design department of ILP to understand the existing formats, work sequence and folder structures as well as to clarify any doubts in the above scope of work.**
- **Bidder should study existing and network computers of ILP and its configuration for compatibility with SW PDM software , and clearly mention any additional Hardware / software requirements while bidding without which all Post order hardware / software need to be arranged by bidder without any liability to ILP.**
- **Inputs required for the following shall be provided by ILP ,**
  - ✓ **Users and group creation**
  - ✓ **Work flow management**
  - ✓ **Rights management**
  - ✓ **Template , folder structure and data card management**
  - ✓ **CAD data & Non CAD Data management**



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- **Safe installation and implementation of PDM Software in CAD network of ILP without any data loss.**
- **All data shared during implementation and trial stages should be kept confidential and should not be disclosed any external agencies.**
- **Migration of Existing CAD data / drawings into PDM software.**
- **Providing general training to ILP D&E officers and make them familiar with the software.**
- **Comprehensive training to CAD Administrator / key personnel's to enable him/them to customize PDM software completely.**
- **Post order support to ILP after successful implementation and installation without any additional charge.**
- **Installation work schedule will commence on mutually agreed date / preferably within one month from the date of receipt of Purchase Order.**
- **Installation & Commissioning work should be completed within **SIX months** from the date of commencement.**

  
**Dy. Manager (Purchase)**



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**Annexure - II**

## **TENDER FORM**

**OFFER No:**

**DATE: 06/02/2025**

**Tender No: ILP/IP/2/050 054/49/T0793**

1. Name of the party : .....
2. Address : .....
3. Contact detail : .....
4. Packing and forwarding (P&F) : inclusive/extra @ .....%
5. Insurance : inclusive/extra @ .....%
6. Freight : inclusive/extra @ .....%
7. GST (in %) : .....
8. Delivery time (days) : .....
9. Validity of quotation (days) : .....
10. GST no : .....
11. HSN no. (Quoted item) : .....
12. Our standard payment terms in 60 days or as per MSME conditions  
(No advance shall be made) : Accepted/Not accepted
13. Distributor /dealer submit the authorization certificate with quotation of manufacturer if any.
14. Other Relevant informations if any : .....

**Signature of official**

**Name:**

**Seal**



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## GENERAL TERMS AND CONDITIONS

01. Quotation should be submitted through GeM portal online mode only. Technical documents uploaded should contain –

- Cover letter in bidders letter head.
- Detailed technical specification .
- Filled in format as per Annexure 2.
- Proof of experience in similar Software installation work.

Financial documents uploaded should contain–

- Offered price against annexure 1 (inclusive of all taxes)

### 02. BILL

For prompt payment, please ensure that the original copy of bill, duly pre-receipted is sent to our Finance & Accounts Department and duplicate and triplicate copies are sent to Purchase Department.

03. ILP extends all the benefits to MSME vendors as per MSME Act and for Start up organizations. The vendor to mention their MSME status and enclosed the registrations / documentary evidences.

### 04. PAYMENT TERMS

Payment may be made after Successful and satisfactory completion of work as per Work Schedule mutually agreed. Work completion report shall be certified by Design & Engineering Department (ILP).

### 05. ILP's Obligations

ILP will provide hardware for your data migrations, computer time during our office hours. ILP will provide Lunch and Tea during office hours to your team.

### 06. LIQUIDATED DAMAGES:

Liquidity Damage at the rate of 0.5% of the value of order will be levied for delay in schedule of work contract for every week subject to a maximum of 5% value of the order.

07. The Rate should be valid for a period of twelve months from the date of finalization of contract, and it can be extend to one more year with mutual consent.



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## **08. INSTITUTION OF SUITS:**

Any suit or any proceedings arising in any respect under this order shall be subject to Jurisdiction in law courts at Kerala State only. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings even though part of the cause of action might arise within the jurisdiction of any such courts. Arbitration in this contract is not acceptable. Any of the terms and conditions mentioned here under general terms and conditions specifically not commented or not mentioned in your offer shall be construed as accepted and considered for incorporating while processing the offers for ordering.

## **09. DISPUTES:**

Arbitration clauses will not be applicable for the Settlement of disputes arising out of this contract.

Dy. Manager (Purchase)